

**E-Tender
for
Supply of Store Articles
in
Cantt Board Dagshai**

**Issued By
Cantonment Board Dagshai**

**O/O Chief Executive Officer
Cantonment Board Dagshai
Under Ministry of Defence, Govt. Of India
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CANTONMENT BOARD, DAGSHAI
Tel. No. 01792-266152 Fax No. 01792-266153.
Website Address: www.cbdagshai.org
NOTICE INVITING TENDER

No: CBD/19/8/Store/- 136

Dated : 22/06/2017

E-TENDER NOTICE (2017)

E - Tenders are invited through electronic tendering system under two-bid system <http://eprocure.gov.in/eprocure/app> from experienced and eligible Firm/suppliers for supply of Store Articles as per terms & conditions given in tender. Firm/suppliers have to register their firms with the Cantonment Board, Dagshai for E-tender.

Sr. No.	Name of Work	Earnest Money Deposit (In Rs.)	Tender form fee (In Rs.)	Registration Fee (In Rs.)
1.	Supply of Store Articles	27000/-	750/-	500/-

Critical Dates:

1.	Publishing Date and time of tender documents through E-procurement http://eprocure.gov.in/eprocure/app .	22/06/2017 at 1700 hrs
2.	Start Date and Time for downloading of tender documents	22/06/2017 at 1700 hrs
3.	Last Date and Time for downloading of tender documents	06/07/2017 at 1700hrs
4.	Start date and time of Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid)	22/06/2017 at 1700 hrs
5.	Last date and time for Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid)	06/07/2017 at 1700hrs
6.	Date and time slot for submission of original application, tender fee in the form of DD and earnest money deposit in the form of Demand Draft from any scheduled/ Nationalized Bank in favour of Chief Executive Officer, Dagshai Cantonment Board, in the office of Cantonment Board, Dagshai (in original). Copy shall be uploaded online and original to be submitted offline as per due dates.	07/07/2017 at 1000hrs to 12/07/2017 at 1700hrs
7.	Date and time for opening of Technical bids (Cover 1)	13/07/2017 at 1100hrs
8.	Date and time for opening of Financial bids (Cover 2)	13/07/2017 at 1500hrs

The Firm/suppliers has to register themselves with Cantonment Board, Dagshai by submitting a fee of Rs 500 in the form of DD .

Note:-All the documents in original should be received in the office of Cantt Board Dagshai strictly during the date and time slot mentioned at point No. 6 as above . Any copy of original documents received before or after the mentioned date & time slot will be rejected and bids corresponding to that bidder will not be opened.

The "Tender Document" and other terms and conditions are available at <http://eprocure.gov.in/eprocure/app> and www.cbdagshai.org

The Agency /Party can submit the document and all DD's with the original tender documents, no need for separate submission.

Anuj

CHIEF EXECUTIVE OFFICER, DAGSHAI
(ANUJ GOEL)

A. BIDDER'S ELIGIBILITY CRITERIA (BEC):

1. The Firm/Supplier must comply with the statutory requirement, such as registration with PAN/TIN/TAN, VAT & CST registration ,shop act registration etc
2. The Firm/Supplier should not have been blacklisted by any Govt., Semi-Govt. Deptt., or any other organisation . An affidavit to that effect on Non-Judicial stamp paper of Rs. 10/- duly notarized should be enclosed with the Technical Bid. Also to note that the applicant is /has not formed/part of any cartel at any time for processing any contract including the present tender.
3. Each **Firm/Supplier** shall submit only one Tender for the entire scope of work. A **Firm/Supplier** who submits more than one tender or part tender, his tender will be treated as non-responsive & rejected.
4. *The Firm/Supplier have to register themselves with Cantonment Board, Dagshai by submitting a fee of Rs 500 in the form of DD .*
5. *Firm/supplier must supply ITR/TDS certificate of last 3 years .*
6. *Firm/supplier must supply turn over certificate.*
7. *Firm/supplier must have supplied such items atleast once to a govt deptt/govt institutions or recognised organisation in last 3 years. (Attach proof)*
8. *If not manufacturer/Authorised dealer, successful bidders must have to provide certificate from manufacturer/Authorised dealer of the product.*

B. MODE OF SUBMISSION OF TENDER

The Firm/Supplier has to submit online bids through procurement web portal <http://eprocure.gov.in/eprocure/app>. viz. Technical bid (Cover 1) and financial bid (Cover 2).

No Manual Bid will be accepted.

The technical bid (Cover 1) must be accompanied with the following documents:-

1. **(Cover 1) TECHNICAL BID, UPLOAD THE FOLLOWING DOCUMENTS IN THE TECHNICAL BID :-**
 - a) Scanned copy of DD in favour of CEO Cantt Board Dagshai (non refundable) against payment of Tender Document downloaded from the CPP portal. As per **F-1**
 - b) Scanned copy of DD/FDR on account of Earnest Money Deposit (EMD) as per **F-1**
 - c) Scanned copy of DD against payment of registration fee for registration of the firm with Cantonment Board Dagshai (Non refundable). As per **F-1**
 - d) BID Form **F-2** duly signed and stamped by the authorized signatory .
 - e) Bidder's General Information **F-3** along with the documentary proof.
 - f) Bidder's Eligibility Criteria **F-4** along with the documentary proof.

- g) No Deviation Confirmation as per **F-5**.
- h) Firm/supplier profile.
- i) Documents related to TIN, PAN, VAT & CST Registration, Service Tax Registration, shop act registration etc.
- j) Additional documents, if any.

Note: All the documents in original should be received in the office of Cantt Board Dagshai strictly during the date and time slot i.e 07/07/2017 at 1000hrs to 12/07/2017 at 1700hrs Any copy of original documents received before or after the mentioned date & time slot will be rejected and bids corresponding to that bidder will not be opened.

II. (COVER 2) FINANCIAL / PRICE BID

- a) Schedule of Financial/Prince bid in the form of BOQ.pdf .There are three Appendixes in BOQ. Appendix-A is for **LIST OF ELECTRIC GOODS** , Appendix-B is for **LIST OF PWD ARTICLES** and Appendix-C is for **CONSERVANCY/SANITATION STORE ITEMS**. Do not tamper / change the BOQ sheet otherwise bid will be rejected. Only mention the rates in Blank columns as asked therein.

C. OFFLINE SUBMISSION OF ORIGINAL DOCUMENTS UPLOADED AT CPP PORTAL IN THE OFFICE OF CANTONMENT BOARD DAGSHAI:

1. *All the documents in original should be received in the office of Cantt Board Dagshai strictly during the date and time slot i.e 07/07/2017 at 1000hrs to 12/07/2017 at 1700hrs. Any copy of original documents received before or after the mentioned date & time slot will be rejected and bids corresponding to that bidder will not be opened.*
2. The cover 1 must be sealed and addressed to the Chief Executive Officer, Dagshai Cantt.
3. The envelope must contain the name, address and contact details of business of the person or persons submitting the BID and must be **signed and sealed by the Bidder with his signature on every page of the BID.**
4. BID by a partnership firm/consortium of firms must furnish names of all partners and be signed in the partnership name, followed by signatures and designations of authorized partners or other authorized representatives. The copy of partnership deed/consortium agreement should also be furnished.
5. The Bidder's name stated in the BID shall be exact legal name of the firm/company/corporation etc. as registered or incorporated.
6. All changes/alteration/corrections in the BID shall be signed with date in full by the person or persons signing the bid.
7. **No erasing and/or overwriting are allowed.**
8. **(Cover 2) Financial Bid document need not be sent offline.**

D. k SELECTION CRITERIA

I. Technical bid (Cover 1): Technical bid submitted online will be opened in the Office of the Cantonment Board, Dagshai in the presence of Chief Executive Officer/tender opening committee (Bid openers). Technical bid will be opened online first to verify its contents as per requirements. If the various documents contained do not meet the requirements of the Cantonment Board Dagshai Cantt, the contractor's financial bid will not be considered for further action. **If three bidder qualifies in technical bid then only the process for opening financial bid shall be initiated.**

II. Financial bid (Cover 2): Financial bid of only those Firm/Suppliers who qualifies in the technical bid (Cover 1) and original documents submitted in the office , will be opened on the date and time declared in tender notice. If the financial bid i.e. BOQ could not be opened due to "Document Decryption Failed" reason and **if minimum three financial bids** i.e. BOQ opened successfully then only the tender will succeed for further action. The failed bid/bids shall be considered to be rejected.

Cantonment Board, dagshai is not responsible for any postal delay or delay due to link failure/internet problem etc. in respect of submission/receipt of any documents or in submission of e-bid. It is the responsibility of the Bidder to make sure that the required documents/ e-bid shall be submitted in time.

Tender Opening committee constituted by the **Cantonment Board Dagshai** will examine the entire proposal on the basis of technical Bid and the financial Bid of only those **Bidder/Agencies** will be opened who qualifies in the technical bid evaluation.

E. INSTRUCTIONS TO BIDDER

1. Technical bid and financial/price bid will be submitted concurrently, duly digitally signed in the website portal www.eprocure.gov.in/cppp . The tender document may be downloaded from website & submission of technical bid / financial bid as per Tender time schedule.
2. Tenders are to be submitted online through the website stated above. All the documents uploaded by the Tender inviting Authority form an integral part of contract & Firm/Suppliers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within stipulated date and time as given in the Tender Notice
3. The Firm/Supplier shall carefully go through the documents and prepare the required documents, and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated location of Technical Bid. He needs to fill up the % age rates, downloaded for the financial Bid in the designated cell and upload the same in designated location of financial bid.
4. The documents uploaded must be virus scanned and digitally signed using the Digital Signature Certificate (DSC) by the authorized signatory.
5. For submission of e-tender, bidders are requested to get themselves registered with www.eprocure.gov.in website alongwith class-II/III Digital Signature Certificate (DSC) issued by authorized issuing authority under IT Act 2003.
6. For complete details, refer website www.eprocure.gov.in at CPP portal.

7. The Cantt. Board may issue amendment / errata to the tender documents before due date of submission of tender. The Firm/Supplier are required to read the tender documents in conjunction with amendments, if any, issued by the Cantt. Board. The Firm/Supplier is not supposed to incorporate any amendment / errata in the body of tender documents either in ink or pencil. In case the Firm/Supplier on the body of tender incorporates amendments/errata issued, they shall not be considered and the amendment / errata issued by the Cantt. Board shall only hold good. The amendments/errata issued to these documents if any would be uploaded on web site of <http://eprocure.gov.in/eprocure/app>. and will also be uploaded on Cantonment Board web site www.cbdagshai.org. The contractors shall visit these sites from time to time to see these amendments/errata's.
8. The bidders are required to upload the completed documents only after satisfying each and every condition laid down in the tender documents.
9. Cantonment Board Dagshai / CEO reserves the right to postpone and / or extend the date of receipt of opening of tenders or to withdraw the tender notice, without assigning any reason thereof. In such cases, the bidders shall not be entitled to any form of compensation from the Cantonment Board.
10. Transfer of Tender document purchased by one Bidder to another is not permissible. Similarly, transfer of BID submitted by one Bidder to another is also not permissible. No Alteration in the essence of BID, once submitted shall be permissible. In case the Bidder transfers the BID or modifies/withdraws during the period of validity, his EMD shall be forfeited.

F. SPECIAL INSTRUCTIONS TO THE BIDDERS FOR THE E-SUBMISSION OF THE BIDS ONLINE THROUGH THIS E-PROCUREMENT PORTAL

1. Bidder should do Online Enrolment in the Portal using the option Click Here to Enroll available in the Home Page. Then the Digital Signature enrollment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such as eMudhraCA/GNFC/IDRBT/MtnlTrustline /SafeScript/TCS.
2. Bidder then logs into the portal giving user id / password chosen during enrollment.
3. The e-token that is registered should be used by the bidder and should not be misused by others.
4. DSC once mapped to an account cannot be remapped to any other account. It can only be inactivated.
5. The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under **My Documents** option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.
6. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document, otherwise, the bid will be rejected.
7. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.

8. If there are any clarifications, this may be obtained online through the e-Procurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online on the portal or on <http://eprocure.gov.in/eprocure/app.or> www.cbdagshai.org.
9. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF formats.
10. Bidder should arrange for the EMD and tender fee as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission date and time for the tender.
11. The bidder should read the terms and conditions and accepts the same to proceed further to submit the bids
12. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
13. There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.
14. It is important to note that, **the bidder has to Click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids, Which are not Frozen, are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.**
15. The Contract provides for Offline payments, the details of the Earnest Money Deposit (EMD) in the form of Demand Draft/FDR from the Scheduled bank drawn in favour of Chief Executive Officer, Dagshai Cantonment Board, tender fee in the form of DD and Registration fee of firm with Cantt. Board in the form of DD be submitted by post in an envelope **superscribed Tender id and Tender name :FDR /DD”** to the Cantt. Board and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected
16. The **Tender Inviting Authority (TIA)** will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
17. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
18. At the time of freezing the bid, the e-Procurement system will give a successful bid updation message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
19. After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.

20. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
- 21 The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.
22. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.
23. The bidders are requested to submit the bids through online e-Procurement system to the TIA well before the bid submission end date and time (**as per Server System Clock**).

G. GENERAL TERMS & CONDITIONS

1. *All the documents in original should be received in the office of Cantt Board Dagshai strictly during the date and time slot i.e 07/07/2017 at 1000hrs to 12/07/2017 at 1700hrs. Any copy of original documents received before or after the mentioned date & time slot will be rejected and bids corresponding to that bidder will not be opened.*
2. Agencies have to register their firms in Cantonment Board, Dagshai before applying for E-tender by depositing registration fee in the form of DD in the office of Cantonment Board Dagshai.
3. Tender Form Fee of Rs. 750/- in the form of DD is to be sent with Technical Bid in the office of Cantonment Board Dagshai on account of Tender form downloaded from the CPP portal.
4. Each BID must accompany EMD in the form of Demand Draft /FDR duly pledged of Rs. 27000/- issued by any scheduled/ Nationalized Bank in favour of Chief Executive Officer, Dagshai Cantonment Board,
5. DD of Registration Fee, DD of Tender form Fee and EMD shall be submitted with the **Part I- Technical BID. BID submitted without these three type of fees, as mentioned above will not be considered for evaluation and shall be rejected summarily.**
6. Financial bid of only those bidders will be opened who qualifies in technical bid evaluation.
7. The EMD of un-successful Bidders shall be refunded only after the contract has been awarded to the successful Bidder. No interest shall be paid on the EMD.
8. The EMD of successful Bidder will be discharged upon the Bidder's accepting the award & signing the Agreement, and furnishing the Contract Performance Security. No interest shall be paid on the EMD.
9. Bid submitted by Bidder shall remain valid for acceptance for a period of 90 (ninety) days from the date of opening of the BID. Bidders shall not be entitled during the said ninety days' period to revoke or cancel the BID or to vary the same or any term thereof without the consent in writing to the Cantt. Board.
10. The tender are subject to the approval of the Cantt Board Dagshai who do not bind themselves to accept the lowest tender or to give reason for rejecting any tender.
11. The accepting officer shall receive applications (Technical bid cover No. 1) which will be accompanied with the following documents:-
 - a) **ITR / TDS certificate of last three years,**
 - b) **Turn Over Certificate, Experience Certificate,**
 - c) **Income Tax Account No./ Pan No./TIN no.**
 - d) **Shop Act Registration No. and Valid upto**
 - e) **Sales Tax No. MST, CST, VAT .**
 - f) **Affidavit from notary mentioning therein that firm has never been blacklisted by any Govt Deptt.**
 - g) **Any relevant document showing the proof of cost of Tender and EMD**
 - h) **F1-F5 forms with documents/proof**
12. Tenderer should have the experience of supplying store articles atleast once to a govt deptt/govt institution or a recognized organisation in last 3 years.

13. The decision of the Cantt Board shall be final and binding .No applicant/firm shall be entitled for any compensation whatsoever for rejection of his application/non opening of cover No 2 (Price bid).
14. In case, tender is accepted in favour of a specific firm after being lowest, the agreement /contract shall be executed by the said firm only. Under no circumstances, subletting in any form shall be allowed. Even the 'Power of Attorney' shall not to be accepted /allowed
15. The Accepting Authority reserves its right to accept a tender submitted by a public undertaking, giving a price reference over other tender(s) which may be lower, as are admissible under the Government policy. No claim for any compensation or otherwise shall be addressable from such tenderers whose tenders may be rejected on account of the said policy.
16. Any attempt to supply the sub standard articles shall entail the legal action against the supplier including forfeiting of earnest money/security deposit apart from other remedies available under the applicable laws.
17. In case of any dispute , decision of Cantonment Board ,Dagshai shall be final & binding upon both the parties
18. Rates offered shall be applicable for one year from opening of quotation .
19. The security will be deposited by the successful Firm/Supplier @ 5% of supply order to be issued to the firm/Supplier in form of FDR from Nationalised Bank which sum shall be refunded after satisfactorily supply of the store articles.
20. The successful Firm/Supplier will have to execute an agreement on a Non-Judicial Stamp Paper of appropriate value within 7 days of acceptance of tender. Conditions of the agreement may be seen in the office of the Cantonment Board, Dagshai on any working day during working hours.
21. The firm/agency should have its TIN number, failing which his/her bid will not be considered.
22. Any supply later than the date mentioned in the supply order shall result in the penalty .The penalty shall be deduction of 10% of the security deposit for a delay of every seven days.
23. Any sub standard item shall not be accepted in any such event the same has to be replaced within 2 days otherwise item shall be procured at supplier's risk and cost .
24. Rate should be inclusive of all charges / rates / taxes, VAT etc and delivery shall be for Cantt Board Dagshai. Rates of each item should be valid for one year w.e.f. from the date of Tender submission.
25. Rate and other required details shall be written very clean and clear on the documents so that it is easily readable/understood by this office. No over –writing is allowed. In case of any over writing the tender will be rejected . Any complaint in this regard will not be attended by the CEO/ Cantonment Board, Dagshai.
26. Query/ doubt, if any regarding tender terms and conditions tender items etc. may get cleared by the Tenderer from the office before submission of tender. No complaints thereafter shall be attended by the CEO/Cantonment Board.
27. The decision of the CEO/ Cantonment Board, Dagshai in the matter, shall be final and it does not bind itself to accept the lowest or any other tender.
28. The CEO/Board has the right to reject or accept any or all the tenders at any time, without assigning any reason.
29. No tender shall be accepted on lump-sum-rate. The rate of each item shall be the basis of acceptance. The undersigned/ Board reserves the right to order any items or all items of tender partly/ fully/ higher quantity.
30. Breach of the any of the condition shall make the tender liable for forfeiture of Earnest money and the loss of the Board, if any, over the above the said sum shall be recovered from the tenderer.
31. No conditional tender from the tenderer shall be accepted.

32. Each and every page of the tender shall be signed by the Tenderer and should be stamped with proper authority.
33. Rates shall be quoted for particular Brand as prescribed in the Tender only.
34. Successful Tenderer shall have to complete entire supply or quantity within a period as mentioned in supply order. Payment shall be made on the satisfactory testing of materials, etc.
35. The Tenderer shall bear all the costs associated with the preparations and submission of Tender. The purchaser shall not be responsible or liable for any costs, outcome of the tendering process.
36. The amount deposited by Tenderer as Earnest money deposit and security deposit shall carry no interest during the entire period for which it remains with Cantonment Board, Dagshai.
37. The Cantonment Board reserves the right to increase or decrease the quantity which is specified in the Tender without any change in price quoted or other term conditions.
38. In case if the tenderer fails to carry out supply/ undertake the work at his quoted rates or agreed rates, Cantonment Board reserves the right to forfeit the Earnest Money Deposit and Security Deposit and may black list the tenderer for future
39. Rates once fixed shall remain valid for the period of delivery. Increase and decrease of taxes / duties shall not affect the quoted price during this period.
40. Necessary Income Tax TDS etc as applicable shall be deducted from the payments.
41. If not manufacturer/Authorised dealer, successful bidders must have to provide certificate from manufacturer/Authorised dealer of the product.



CHIEF EXECUTIVE OFFICER, DAGSHAI
(ANUJ GOEL)

COVER I**F-1****DETAILS OF REG. FEE/TENDER DOCUMENT FEE AND EARNEST MONEY DEPOSIT**

1. DD NO. (non refundable) against payment of Tender Document Fee downloaded from the CPP portal	:	
2. DD NO. (non refundable) against payment of registration fee for registration of the firm with Cantonment Board Dagshai (Not refundable).	:	
3. Earnest Money Deposit	:	
i) Name of The Bank	:	
ii) Demand Draft No.:	:	
or	:	
FDR No:	:	
iii) Dated:	:	
iv) Amount:	:	

Dated:-

**Signature of the Bidder or
His /Her authorized signatory
With Seal of the Firm/Supplier**

Note: - Scanned signed copies must be uploaded online and original to be sent offline in (Cover 1) Technical Bid by due date.

F-2

BID Form

To

THE CHIEF EXECUTIVE OFFICER,
CANTONEMNT BOARD DAGSHAI,
DISTT. SOLAN, HP 173210

SUBJECT: BID FOR Supply of Store Articles

- 1) Having carefully examined all the BID Documents attached to your invitation to Tender ref No. CBD/- dated _____, we offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
- 2) We enclose herewith Rs. 27000/- (Rupees Twenty Seven Thousand Only) as Earnest Money Deposit in form of Demand Draft /FDR No. _____ dated _____ issued by _____ in favour of **CHIEF EXECUTIVE OFFICER, CANTONEMNT BOARD DAGSHAI.**
- 3) We certify that we have carefully read each and every condition and the scope of work given in the Tender document and having understood the same we confirm our acceptance in it without any condition or deviation.
- 4) We agree to keep the BID valid for 90 (Ninety) days from the date of opening of the BID/Tender and the period shall remain binding.
- 5) We hereby submit our offer and upload **“Schedule of Rates” for Financial Bid in cover 2.**

Witnesses:

For and behalf of:

(Signature) (Signature and Seal)

Name _____

Address in full _____

F-3

BIDDER'S GENERAL INFORMATION/REGISTRATION FORM

Bidder should indicate following information along with the self-attested photocopies of supporting documents:

1. Name of Firm/Supplier :
2. Number of Years in Operation :
3. Registered address :
1. Operational Address if different from above:
2. Telephone No. (Landline) :
3. Tele fax No. :
4. Mobile No. :
5. Email Address :
6. Name & Address of Branch, if any :

7. Type of Organization (whether private limited/LLP/ partnership/sole proprietorship) as per attached proof:
8. Name of Proprietor/ Partners/Designated Partners/Directors of the Organization/Firm:
9. ITR/TDS certificate of last 3 years :
10. Turn Over Certificate:

11. ISO Certification, if any (If yes, Please furnish details):

(SIGNATURE OF BIDDER WITH SEAL)

F-4**BIDDER'S ELIGIBILITY CRITERIA**

S. No.	Description	Confirmation (Yes/ No)	Proof attached at Page No
1	Does your Firm/Supplier comply with the statutory requirements such as valid Registration with TAN and Service Tax Registration authorities with TIN & PAN/TAN No. ?		
2	Whether the Earnest Money in the form of Bankers Demand Draft/ FDR are enclosed?		
3	Have you completed /submitted other required Information / documents, as mentioned at point no 11 of general T & C mentioned in the Tender Document?		
4	Have you attached the affidavit stating that you/your firm has not been blacklisted by any govt,semi-govt deptt or any other organization?		
5	Have you filled the registration form F-3 and attached DD of Rs 500/- for registration (original in offline/scanned in online)		
7	Does your firm/ supplier has the experience of supplying the store articles to atleast one govt deptt/govt institution or organisation in last three years.		

Date:

Signature and Seal of Bidder

Note: - Enclose copies of the relevant documents.

F-5

NO DEVIATION CONFIRMATION

To

THE CHIEF EXECUTIVE OFFICER,
CANTONEMNT BOARD DAGSHAI,
DISTT. SOLAN, HP 173210

Dear Sir,

I/We understand that any deviation/exception in any form may result in rejection of BID. I/We, therefore, certify that we have not taken any exceptions/deviations anywhere in the BID and I/ we agree that if any deviation/exception is mentioned or noticed, our BID may be rejected.

(SEAL AND SIGNATURE OF BIDDER)

**HOW TO REGISTER FIRM WITH CANTONMENT BOARD BEFORE
APPLYING FOR E-TENDER**

The **Firm/Supplier's must register themselves** by paying a Registration fee of Rs. 500/- (Rupees Five Hundred only) in the form of DD with the original document . Following documents must be attached in original to be sent offline and attach scanned copies online:-

1. Firm/Supplier's General Information **F-3** along with the documentary proof.
2. Details of contracts awarded during the last three years.
3. Documents related to the statutory requirement, such as registration with PAN/TIN/TAN & Service Tax ,shop act registration etc. along with proofs.
4. ITR/TDS certificate of last three years.
5. Certificate proof of supplying Articles to atleast one govt deptt/institution or recognised organisation in last three years .
6. An affidavit to the effect that the Firm/Supplier should not have been blacklisted by any Govt., Semi-Govt. Deptt., or any other organization .
7. Additional documents mentioned in F-3 and other also, if any

Note:-The Agency /Party can submit these document and DD with the original tender documents, no need for separate submission.

CRITICAL DATES

1.	Publishing Date and time of tender documents through E-procurement http://eprocure.gov.in/eprocure/app .	22/06/2017 at 1700 hrs
2.	Start Date and Time for downloading of tender documents	22/06/2017 at 1700 hrs
3.	Last Date and Time for downloading of tender documents	06/07/2017 at 1700hrs
4.	Start date and time of Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid)	22/06/2017 at 1700 hrs
5.	Last date and time for Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid)	06/07/2017 at 1700hrs
6.	Date and time slot for submission of original application, tender fee in the form of DD and earnest money deposit in the form of Demand Draft from any scheduled/ Nationalized Bank in favour of Chief Executive Officer, Dagshai Cantonment Board, in the office of Cantonment Board, Dagshai (in original). Copy shall be uploaded online and original to be submitted offline as per due dates.	07/07/2017 at 1000hrs to 12/07/2017 at 1700hrs
7.	Date and time for opening of Technical bids (Cover 1)	13/07/2017 at 1100hrs
8.	Date and time for opening of Financial bids (Cover 2)	13/07/2017 at 1500hrs

COVER II (FINANCIAL BID)**BOQ (LIST OF ELECTRIC GOODS FOR THE YEAR 2017-18)**

S. No.	Name of Articles	Quantity	Rate Quoted (in figure)	Rate Quoted (in word)
1.	Tube Rod 40 watt (4') Bajaj/ Philips/ Havell's	50 Nos.		
2.	Starter 40 watt Bajaj/ Philips/ Havell's	50 Nos.		
3.	Bulb 100 watt (-do-) Bajaj/ Philips/ Havell's	50 Nos.		
4.	Bulb Holder Plastic ISI Mark Ameto	10 Nos.		
5.	Choke 40 watt copper Bajaj/ Philips/ Havell's	25 Nos.		
6.	Tube Side Holder ISI Mark Karan/Ameto	40 Nos.		
7.	PVC wire 2.5 sqmm (copper) National/ Havell's/Kalinga	5 Roll		
8.	PVC wire 1.5 sqmm (-do-)	5 Roll		
9.	Tape Roll ISI Mark steel grip / magic	50 Nos.		
10.	CFL Bulb 25/23 watt Bajaj/ Philips/ Havell's	25 Nos.		
11.	Energy efficient street light fitting suitable for 2X 24 watt with 2x24 watt tube rod complete (Havell's) item code LHRT 15224034	10 Nos.		
12.	Energy efficient 24 watt tube rod suitable for 2x24 watt fitting (Havell's)	30 Nos.		
13.	Energy efficient choke/Ballast suitable for 2X14 watt fitting (Havell's)	25 Nos.		
14.	Energy efficient choke/Ballast suitable for 4X14 watt fitting (Havell's)	25 nos.		
15.	Energy efficient choke/Ballast suitable for 2X24 watt fitting (Havell's)	10 Nos.		
16.	Energy efficient 14 watt tube rod suitable for 4x14 watt fitting (Havell's)	50 Nos.		
17.	Energy efficient street light fitting 1x45 watt with 4 u Retro CFL B 22 complete with acrylic cover (Havell's) item code LHRC 24145099	10 Nos.		
18.	Energy efficient lamp 45 watt (Havell's) CFL B 22	30 Nos.		
19.	Energy efficient street light fitting 1x85 watt with 85 CFLE-27 (NOVA) (Havell's) item code LHRC 17185099	10 Nos.		
20.	Energy efficient lamp 85 watt CFLE-27 (Havell's)	20 Nos.		
21.	Energy efficient lamp 85 watt CFL B-22 (Havell's)	20 Nos.		

S. No.	Name of Articles	Quantity	Rate Quoted (in figure)	Rate Quoted (in word)
22.	Tube light fitting (4') with rod, starter & choke 40 watt (Crompton & greeves/ wipro /Bajaj/ Philips	10 Nos.		
23.	Service wire 6 sqmm twin core Aluminum (National/Havell's/Kalinga)	8 Nos.		
24.	Service wire 8 sqmm twin core Aluminum (National/Havell's/Kalinga)	8 Nos.		
25.	LED Bulbs 7 watt, 230 volt (Bajaj/ Philips /Havell's)	100 Nos.		
26.	LED 48 watt, item code LHETAXU7PN6W048 Havell's /Bajaj/ Philips/ Luminary	50 Nos.		
27.	(S&F complete)Integrated LED Solar Street Light 15 watt with pole (Make: Su-Kam, Sunshine Energy, Steller) i) Run time (min) 12 Hrs ii) Battery capacity 5200mAh iii) Dimension (Lxwxh) 450x 200x 120 iv) Battery 14.8V, 5.2h (Li Integrated) v) Battery life time/ 4-6 years/1 year Warranty (Belco)	5 Nos.		
28.	Heat pillar (Gopi/Bajaj/Belco) Delux model	5 Nos.		
29.	Luminous Tublar battery LT 500 for UPS 900va	1 no.		
30.	Luminous 2 Tublar battery LT 500 for UPS 1500va	1 no.		
31.	Street light panel with time switch digital 12kw item code IHXTSO9120 (make: Havell's)	2 Nos.		
32.	Ceiling Fan Bajaj/ Crompton & greeves/ Havell's 3 wings 1200 mm	5 Nos.		

APPENDIX-B**(LIST OF PWD ARTICLES FOR THE YEAR 2017-2018)**

S. No.	Name of Articles	Quantity	Rate Quoted (in figure)	Rate Quoted (in word)
33.	Synthetic enamel white (Nerolac/Asian/Berger/Johnson & Nicklson)	60 litres		
34.	Synthetic enamel green (-do-)	200 Litres		
35.	Synthetic enamel yellow (-do-)	04 Litres		
36.	Synthetic enamel black (-do-)	04 Litres		
37.	Synthetic enamel gulf red (-do-)	60 Litres		
38.	Turpentine Oil	50 Litres		
39.	Oil bound (Asian, Narolac)	80 kg		
40.	Cement paint off white (IVORY)	200 kg		
41.	Brush 5" (Nicklson/Jaihind)	5 Nos.		
42.	Paint Brush 4" (-do-)	5 Nos.		
43.	Paint Brush 3" (-do-)	5 Nos.		
44.	Bib cock 15mm dia heavy made of Brass with butterfly handles make (Pulson/Desmesh/luster, OM Gold)	30 Nos.		
45.	Bib cock 20mm dia (-do-)	10 Nos.		
46.	Stop cock 15mm dia (-do-)	10 Nos.		
47.	Stop cock 20mm dia (-do-)	5 Nos.		
48.	Gate Valve 15 mm (Senior, NK)	15 Nos.		
49.	Gate Valve 32 mm (Senior, NK)	10 Nos.		
50.	Gate Valve 40 mm (Senior, NK)	10 Nos.		
51.	Gate Valve 50 mm (Senior, NK)	5 Nos.		
52.	Gate Valve 75 mm (Senior, NK)	3 Nos.		
53.	Steiner Yellow	(4 Bottle 100 ml each)		
54.	Altoch C.P. Calcium Based High Strength for water treatment	135 kg		
55.	GI Pipe 15 mm bore medium grade Jindal/Bhushan/Surya prakash	10 Nos. (20 feet each)		
56.	GI Pipe 20 mm bore medium grade Jindal/Bhushan/Surya prakash	5 Nos. (20 feet each)		
57.	Union 15mm dia (Make : NVR/Unik)	50 Nos.		
58.	Tee 15 mm dia (Make : NVR/Unik)	50 Nos.		
59.	Socket 15mm dia (Make : NVR/Unik)	50 Nos.		
60.	Elbow 15mm dia (Make : NVR/Unik)	50 Nos.		
61.	Nipple 15mm X 6" dia (Make : NVR/Unik)	25 Nos.		
62.	Nipple 15mm X 3" dia (Make : NVR/Unik)	25 Nos.		
63.	Float valve 15 mm dia	10 Nos.		
64.	Ferule 15mm dia	10 Nos		
65.	Union 20mm dia (Make : NVR/Unik)	10 Nos		
66.	Tee 20 mm dia (Make : NVR/Unik)	10 Nos		
67.	Socket 20mm dia (Make : NVR/Unik)	10 Nos		
68.	Elbow 20mm dia (Make : NVR/Unik)	10 Nos		
69.	Nipple 20mm X 6" dia (Make : NVR/Unik)	10 Nos		

S. No.	Name of Articles	Quantity	Rate Quoted (in figure)	Rate Quoted (in word)
70.	Nipple 20mm X 3" dia (Make : NVR/Unik)	10 Nos		
71.	Water Meter 15mm dia (Deshmesh/Kranti)	5 Nos.		
72.	RCC Bench without arm rest Seating Length of the Bench : 1500mm, Seating height of the Bench : 450mm, Total height of the Bench : 1000mm (Make: NTC/Rainbow)	20 Nos.		
73.	Euro Bench ends made of cast iron Total length 5 feet, seat ht 15", back ht 28", fitted with 10 nos batons of size 25mm X 50mm	2 Nos.		
74.	Square Table with four Benches Consists of 2 Nos. base support in grey cement, 1 Nos. Table top of size 1000mm X 1000mm X 50mm thickness in terazzo or red colour finish, and 4 Nos. benches of size 1000mm length X 350mm width X 50mm thickness in terazzo or red colour finish, Overall Dimensions: Height of table:780 mm; Height of benches:450 mm, All components are manufactured by using M-30 grade of Concrete using vibro-compaction process, (Make: NTC/Rainbow)	2 Nos.		
75.	Circular Table with four Benches Consists of 2 Nos. Base support in grey cement concrete, Table of size 1000mm dia. X 50mm thickness in terazzo or red colour finish, and 4 nos. benches of size 1000mm length X 350mm width X 50mm thickness in terazzo or red colour finish (Curved), Overall Dimensions: Height of table:780 mm; Height of benches:450 mm, All components are manufactured by using M-30 grade of Concrete using vibro-compaction process, (Make: NTC/Rainbow)	1 No.		
76.	Greece oil (servo)	5 Nos.		
77.	Transfomer Oil	10 ltr		
78.	Oil Seal	6 ltr		
79.	Slaked Lime	300 kg.		

APPENDIX-C**LIST OF CONSERVANCY/SANITATION STORE ITEMS FOR THE YEAR 2017-2018**

S. No.	Description of stores	Quantity	Rate Quoted (in figure)	Rate Quoted (in word)
80.	Naphthalene Balls (Bengal Chemical)	10.5 kg		
81.	Lime	1200 kg		
82.	Neel	12 kg		
83.	Kuchi	50 Pcs		
84.	Munj	10 Kg.		
85.	Phool Broom	35 Pcs.		
86.	Stick Broom	32 Pcs.		
87.	Grass Cutting Swords	50 Pcs.		
88.	Mop	30 Pcs		
89.	Rope	10 Kg.		
90.	Gloves	300 Pairs		
91.	Vim Powder (1Kg. each)	72 Kg.		
92.	Vim Bar	12 Pcs		
93.	Toilet Brush	80 Pcs.		
94.	Iron Brush	30 Pcs.		
95.	Phenyle (Gainda Brand)	230 Ltr		
96.	Nuvan Spray	25 Ltr		
97.	Acid(HCL) (1 Litre each)	80 Ltr		
98.	Poucha (50cm.X 11cm.)	42 Pcs.		
99.	Duster	30 Pcs.		
100.	Lifebuoy Soap(120 grams each)	265 Cakes		
101.	Bamboo Brooms	150 Kg/Nos		
102.	Bamboo Basket	150 Pcs.		
103.	Odonil (50 Grams each)	30 Pcs.		
104.	Colin (500ml. each)	19 Bottle		
105.	Toilet Cleaner (500ml. each)	15 Bottle		
106.	Floor Wiper	50 Pcs.		
107.	Belcha Handle (Wooden)	10 Pcs.		
108.	Pick Axe Handle (Wooden)	10 Pcs.		
109.	Paraquat Dichloride Grammoxene	15 Ltr.		
110.	Bamboo Stick for Brooms	75 Pcs.		
111.	IronRing for brooms	50 Pcs.		
112.	Rat Kill Cake (25 grams each)	50 Pcs.		
113.	Takora (Sun Flower) (200 mm)	10 Pcs.		
114.	Paper Roll Tissues	19 Pcs.		
115.	Kangi Iron	15 Pcs.		
116.	Lime (Staired)	200 Kg.		
117.	Spray Pump (Small size plastic)	5 Pcs.		
118.	Belcha (Tata)	5 Pcs.		
119.	Pick Axe (Tata)	5 Pcs.		
120.	Drat	5 Pcs.		
121.	Air Pump	30 Pcs.		

S. No.	Name of Articles	Quantity	Rate Quoted (in figure)	Rate Quoted (in word)
122.	Khurpi	12 Pcs.		
123.	Dog killing Tablet	130 Tab		
124.	Baygon spray	50 Ltr		
125.	Baygon Bait	10 Kg.		
126.	Blattanex Concentrate	1 Ltr.		
127.	Jeep Tyre alongwith tube (MRF) 8 Ply size 600 x 16	6 Nos.		
128.	Nylon line head (For soft and lawn grass)	4 Nos.		
129.	3T Blade for hard Weeds	4 Nos.		
130.	4T Blade for Succulent Grass	4 Nos.		
131.	Hand wash(Dettol) (225 ml each)	20 Pcs.		
132.	Dust pan	10 Pcs.		
133.	G.I. Bucket	2 Nos.		
134.	Gumboot	26 Pairs		
135.	Mask	312 Pcs.		
136.	Dustbin small size plastic (with lid and paddel) cello (medium size)	5 Nos.		
137.	Scrubber (Scotch Brite)	25 Nos.		
138.	Hit Spray	5 Nos.		
139.	All out (Liquid Mosquito Destroyer)	5 Nos.		
140.	Rat Cage	5 Pcs.		
141.	Garbage bag	250 Pcs.		
142.	Trimmer Line	2 Nos.		
143.	Sewage cleaning Rod	01 No.		

- Note :**
1. Price should be typed both in words as well as in figures, free from erasing, cutting and over-writing.
 2. Each and every page of the quotation be separately numbered and duly signed.
 3. Rate Quoted should be inclusive of all taxes and charges.

(SEAL AND SIGNATURE OF BIDDER/SUPPLIER)